



VCAT Reference Number: P2072/2010

Your Ref:

4 August 2010

Jan Warracke & others
PO Box 418
MALDON VIC 3463

Dear Sir/Madam

**Your Application Concerning: 79 High Street
MALDON VIC 3463**

VCAT acknowledges receipt of your application concerning the above named land. To assist everyone to deal with your application efficiently, we have:

1. Served a copy of your application on Mount Alexander Shire Council and the Permit Applicant;
2. Asked Mount Alexander Shire Council to send us information about your application; and
3. Asked the Permit Applicant to send to us, Mount Alexander Shire Council, any referral authorities and you, a statement of grounds if s/he wishes to contest your application.

(In a minority of matters a "referral authority" may have the right to decide whether it wishes to be a party to a matter. For example, VicRoads is a referral authority that has a right to be a party to some matters before VCAT.)

Once we have received that information (usually after 2 weeks) we will decide how your application will proceed and will notify you of a mediation and/or hearing date.

We will also serve a copy of your application on any relevant referral authorities.

Please note:

1. Any future communication in writing with VCAT must at the same time be sent to all other parties and notify VCAT that this has been done. It is sufficient if the communication states that a copy was sent to the other parties, listing the parties to whom it was sent.

2. Any party to the proceeding may inspect a file without a fee, however other persons must pay a fee. Charges are made for photocopying. To arrange an inspection time please contact VCAT.
3. VCAT offers Mediation as an alternative to the normal hearing process. If you believe this application would be suitable for Mediation or would like more information please contact VCAT and request a brochure or visit the VCAT web site.

If you have any questions, please contact VCAT on the number below. Please quote VCAT's reference number. Guidelines and information on VCAT's procedures are on VCAT's web site at www.vcat.vic.gov.au or can be obtained from VCAT on request.

Yours faithfully



**N TSIRAKIDIS, ACTING REGISTRAR
ADMINISTRATIVE DIVISION**